

Independence Charter School-CC

Minutes from BOT Meeting of Wednesday, December 13, 2017

Location: 1600 Lombard St., Philadelphia, PA

Time: 6:00 PM

Next meeting: Wednesday February 14, 2018,

Board Attendees:

Mike Barsanti	absent	<u>Mehreen Zaman</u>	present
Camilo Dominguez	present	<i>Ex-officio</i>	
Maureen Eagen	present	Tom Scheid	present
Tre Johnson	present		
Michele Lamm	present	<i>Also attending</i>	
Rosie McNamara	absent	Ramzy Andrawos	
Jones		(staff)	
Harry Moseley	present	Steve Bellizzi (staff)	
Krista Pfeiffer	present	Patricia Cirone (staff)	
Rachel Salis	absent	Mike Danyo (Santilli & Thomson)	
Silverman			
Virgil Sheppard	present	Kristen Long (staff)	
Jo Tiongson Perez	phone	Dave Peterson (staff)	
John Trieu	phone	Katrina Flener (parent)	
Greg Turlington	present		

Who	What
Turlington	Greg called the meeting to order at 6:10 pm.
Turlington	<p>Approval of Minutes Greg asked for a motion to approve the minutes from the November 8, 2017 board meeting.</p> <p>Motion to Approve: Harry Moseley 2nd: Krista Pfeiffer Abstain: Virgil Sheppard, Michele Lamm Action: Passed unanimously (voice vote)</p>
Turlington	Greg asked if there were any public comment. No comment
Scheid	<p>CEO Report Tom reported the following:</p> <ul style="list-style-type: none"> • Our 5th grade ballroom dancers earned Gold in the Semi-Finals! On to the finals next Tuesday. • Accompanied the 8th graders to see Hairspray at String Theory High School • Accompanied the 6th graders to the Wagner Science Museum • 2017 Annual Appeal <ul style="list-style-type: none"> ➢ To date, total raised is \$20,692 ➢ Appeal to benefit Student Technology/Activities and Take Flight ➢ Additionally, Take Flight is doing its own fundraising and to date has raised \$4,466 ➢ Development Committee will meet tomorrow and more outreach is planned • ICS PTA <ul style="list-style-type: none"> ➢ PTA prepares lunch for teachers on report card conference day

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	<p>scheduled for December 15.</p> <ul style="list-style-type: none"> ➤ PTA will be hosting a potluck supper during their December 20 meeting. ➤ Silent Auction to be held on April 21, 2018. <ul style="list-style-type: none"> • Middle States Re-Accreditation Process <ul style="list-style-type: none"> ➤ Self-Study Process - Thank you to all who are helping with surveys and participation on teams and Teacher Kerry's Coordination ➤ Pre-visit with Site Chair on December 12 ➤ 5-member team - will arrive on Sunday March 11 and leave on Wednesday March 14 ➤ Reception - will be on Sunday March 11 in the afternoon. ICS staff, parents and board members need to be represented ➤ We cannot lose accreditation. We will either receive re-accreditation with no recommendations; receive re-accreditation with recommendations with up to three years to implement or re-accreditation with a stipulation that would have to be implemented by September 1, 2018. ➤ Schedule for the team visit is forthcoming • 2017-2018 School Calendar <ul style="list-style-type: none"> ➤ SDP is also starting on August 27 ➤ Calendar was reviewed by administrators and staff over a two week window ➤ Will have a staggered Kindergarten start again in 2018 • School Reform Commission (SRC) <ul style="list-style-type: none"> ➤ SRC has voted to dissolve effective June 30, 2018 ➤ Will be replaced by a 9-member appointed school board ➤ Charter Amendment Policy 406 has been tabled and our request for 25 seats, which is related to this policy amendment, has been tabled. <p>Greg Turlington stated that there are financial implications connected to the 25 additional seats and the refinancing of the Bonds. Since we may not be approved for the 25 seats, we will have to look at scenarios that do not include the revenue that would be generated from those seats.</p> <p>Board discussion followed</p>
Long	<p>Principal's Report:</p> <p>Kristen reported that a subset of this summer's Language Task Force was formed to "wordsmith" ICS' Vision and Values. Tr. Steve Bellizzi, who was part of the subset group for editing the Vision and Values, reported the following:</p> <p>During the first leg of this process, when they were reading <i>Cleverlands</i>, which studied education around the world, they looked at what works, what doesn't work and how can they work towards a system that is more adjusted and equitable for all students. As they were going through the reading and having these discussions, there were members of the Task Force taking cohesive notes. Jenny Hoedeman-Eiteljorg was one of them and she was able to write down all the different thoughts the different Task Force members were bringing to the table. Steve went on to say the Task Force was very representative of a variety of stakeholders. There were parents, there were teachers, there were teachers who are also parents and there were board members. There were many different</p>

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	<p>stakeholders bringing ideas, which helped ensure that the Vision and Values are representative of who ICS is and where ICS is going and not just what staff thinks or one group of stakeholders think.</p> <p>The second part of the process was to narrow down the ideas to something that was useable and important and not something, that would just hang on the wall.</p> <ul style="list-style-type: none"> • The Team recommended the following Vision: <p style="margin-left: 40px;"><i>"Independence Charter School will foster equity and excellence in learning by embracing global citizenship, bilingual education, rigorous academics and creative expression through the arts."</i></p> • The team recommended four key Values: <p style="margin-left: 40px;">Community, Courage, Growth and Equity. They are defined as:</p> <ul style="list-style-type: none"> ➤ Community: We honor and celebrate the fullness of our individual and collective humanity. ➤ Courage: We accept the challenge and joy of standing for who we are and for everyone's right to be themselves. ➤ Growth: We take risks and do difficult things every day because learning strengthens our relationships to ourselves, each other, and the world. Learning is worth the effort. ➤ Equity: We create a just learning environment that provides all learners with what they need to feel and be healthy, safe, and affirmed. All learners deserve academic opportunities that meet their needs. <p>Board discussion followed.</p>
Danyo	<p>Financial Report: Mike reported the following:</p> <ul style="list-style-type: none"> • Due to new accounting system at District, we have not yet been paid for all special education students - 120 enrolled have only been paid for 107. Budget adjustment will happen once we have actual numbers. • Federal Entitlements - \$20,000 better than expected at this point. • IDEA Allocations came out this week - 5% decrease in allocations for special education. These funds are calculated on December 1, 2016 enrollment. Due to budgeting conservatively, there is no impact on budget. These funds have been decreasing every year. • Received Ready to Learn Grant - \$65,000 • Regular salaries – there was a salary increase after approval of budget. • With additional special education enrollment, we will have additional costs. Budget adjustments will be made. • Professional development budget line completely spent. Additional Title I and Title II funds to cover conferences • Additional staff hired charged to achievement gap. • Overall, only \$2,000 over budget • Cash is \$6,095,193 – 210 days of cash on hand as of 10/31/17. • Due from ICS West - \$89,099 year zero's management agreement and reimbursements. • General Fund Revenue over expenses current - \$426,952 under projected budget by \$113,285.

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	<ul style="list-style-type: none"> • Food Service Fund Expense over revenue current - \$(9,820) over projected budget by \$7,467. Meal counts are down this year. Should break even. No major concern. • Audit is now complete and ready for Audit Committee review. Maureen Eagen, Harry Moseley and Virgil Sheppard agreed to be on the Audit Committee. • Audit to be sent to bondholders by 12/23/17. <p>October 2017 Disbursements Be it resolved that the Independence Charter School Board of Trustees hereby approve disbursements from the month of October 2017 in the amount of \$495,001.70</p> <p>Motion to Approve: Maureen Eagen 2nd: Harry Moseley Action: Passed unanimously (voice vote)</p>
Turlington	<p>Resolutions:</p> <p>Approval of Keystone Staff Application Be it resolved that the Board of Trustees of Independence Charter School hereby approve the Keystone Staff Application of Kristen Long.</p> <p>Motion to Approve: Krista Pfeiffer 2nd: Harry Moseley Action: Passed unanimously (voice vote)</p> <p>Mehreen Zaman explained that Counselor Anne Hall has submitted an application for a sabbatical leave during the 2018-2019 year. In her application, Anne explains that she will be learning Spanish at Instituto Cultural Oaxaca, Mexico and will also take classes that focus on specific mental health issues.</p> <p>CEO Tom forwarded the application to the HR Committee with a recommendation for approval. The HR Committee reviewed the application and supports Tom's recommendation for approval.</p> <p>Approval of Sabbatical Application Be it resolved that the Board of Trustees of Independence Charter School hereby approve the Sabbatical Application of Anne Hall.</p> <p>Motion to Approve: Mehreen Zaman 2nd: Harry Moseley Abstain: Krista Pfeiffer Action: Passed (voice vote)</p> <p>2018-2019 School Calendar Be it resolved that the Board of Trustees of Independence Charter School hereby approve the 2018-2019 school calendar.</p> <p>Motion to Approve: Maureen Eagen 2nd: Tre Johnson Action: Passed unanimously (voice vote)</p>

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Turlington	Adjournment Motion to Adjourn: Harry Moseley 2nd: Tre Johnson Action: Passed unanimously (voice vote) Greg adjourned the meeting at 7:15 pm

Respectfully submitted by: Patricia Cirone