

Independence Charter School-CC

Minutes from BOT Meeting of Wednesday, November 9, 2022

Location: 1600 Lombard St., Philadelphia, PA

Time: 6:00 PM

Next meeting: Wednesday, December 14, 2022

Board Attendees:

Sharon Berney	present	
Justin Csik	present	
Sylvie Gallier Howard	present	
Allison Kelsey	present	
Danae Mobley	present	<i>Ex-officio</i>
Jacquie Patterson	absent	Tanya Ruley Mayo present
Andreina Perez-Hein	absent	
Virgil Sheppard	absent	<i>Also Attending</i>
Na'eema Thomas	present	Ramzy Andrawos (staff)
Gina Toppin	present	David Chamberlain (staff)
		Mike Danyo (Santilli & Thomson)
		Kristen Long (staff)
		Patricia Prendergast (staff)

Who	What
Kelsey	Allison called the meeting to order at 6:07 pm.
Kelsey	<p>Board President Remarks: Allison made the following statement:</p> <ul style="list-style-type: none"> • Will be swearing in new parent representative, Na'eema Thomas. • Tree planting will be held on 19th of November. Please join if you can. Allison will send out reminder • Since there is no board meeting in January, an in-person information session will be held, where we will look at special education, the differences between charter schools and district schools and finances. Please hold January 11 for this session.
Kelsey	<p>Approval of Minutes Allison asked for approval of the October 12, 2022 minutes.</p> <p>Motion to Approve: Sylvie Gallier Howard 2nd: Sharon Berney Action: Passed unanimously (voice vote)</p>
Kelsey	<p>Allison asked if there were any public comment. Allison explained that the Board does not respond to public comment during the board meeting. There was not public comment.</p>
Ruley-Mayo	<p>CEO Report: Tanya reported the following: DEI w/ Trizen</p> <ul style="list-style-type: none"> • Leading in a Diverse World (session #2) – using common language

Independence Charter School-CC

Minutes from BOT Meeting of Wednesday, November 9, 2022

Who	What
	<ul style="list-style-type: none"> • Staff Diversity Survey – results shared. <p>Monitoring & Reporting</p> <ul style="list-style-type: none"> • ARP Homeless Grant Monitoring week of 11/21 – money used to help support students experiencing homelessness with expenses related to attending school • Comp Plan Revisions due 11/29 <p>Human Resources</p> <ul style="list-style-type: none"> • Time & Attendance <ul style="list-style-type: none"> ○ November– Data Upload ○ December– Staff Training ○ January– Implementation <p>Development/Communications</p> <ul style="list-style-type: none"> • EITC Renewal <ul style="list-style-type: none"> ○ Renewal approved • Annual Appeal <ul style="list-style-type: none"> ○ Letter finalized and sent to printer ○ Kindful updates • Anniversary Event (April 22nd) <ul style="list-style-type: none"> ○ Continue to work on sponsorship materials and outreach ○ Agenda finalized ○ Catering ○ Entertainment <p>Operations</p> <ul style="list-style-type: none"> • Lead Water Testing-no lead found • Fence Replacement on Naudain Street • Updated MOU w/ Marian Anderson – as part of our safety plan, we must have an emergency relocation site <p>Tree Planting Event</p> <ul style="list-style-type: none"> • November 19th, 1-3pm – rain or shine • 64 Registrants • Horticultural Society and Center City Residents Association Green Tree Tenders will be in attendance • Have invited ICS neighbors <p>Ramzy Andrawos added that the concrete has been cut for the tree planting.</p> <p>Allison asked about the MOU with Marian Anderson. Tanya explained that we need a common reunification place in the event of an emergency. Marian Anderson Recreational Center is located at 17th & Fitzwater</p>
Long	<p>Principal's Report</p> <p>Kristen reported the following:</p> <ul style="list-style-type: none"> • Basketball season and musical auditions have started. We will have spectators at the basketball games this year. • Formal Observations & Professional Goals for new teachers who have been at ICS for three years • PTA: Fall Fest & Book Fair was held on Saturday, November 5. • Special Happenings <ul style="list-style-type: none"> ○ Picture Day – 10/27 ○ Field Trips ○ Unity Day – 10/19 ○ Homelessness Awareness Week – 11/12-11/20

Independence Charter School-CC

Minutes from BOT Meeting of Wednesday, November 9, 2022

Who	What																
	<ul style="list-style-type: none"> • Preparing for End of Trimester <ul style="list-style-type: none"> ○ Assessments for students ○ Report Cards ○ Report Card Conference (Family & Teacher Feedback) <table border="1" data-bbox="422 441 1250 976"> <thead> <tr> <th colspan="2" data-bbox="422 441 1250 504">Family Feedback (no response =289)</th> </tr> </thead> <tbody> <tr> <td data-bbox="422 504 836 577">Virtual</td> <td data-bbox="836 504 1250 577">53%</td> </tr> <tr> <td data-bbox="422 577 836 651">In-person</td> <td data-bbox="836 577 1250 651">34%</td> </tr> <tr> <td data-bbox="422 651 836 714">No Preference</td> <td data-bbox="836 651 1250 714">13%</td> </tr> <tr> <th colspan="2" data-bbox="422 714 1250 777">Teacher Feedback</th> </tr> <tr> <td data-bbox="422 777 836 850">Virtual</td> <td data-bbox="836 777 1250 850">63%</td> </tr> <tr> <td data-bbox="422 850 836 913">In-person</td> <td data-bbox="836 850 1250 913">23%</td> </tr> <tr> <td data-bbox="422 913 836 976">No Preference</td> <td data-bbox="836 913 1250 976">14%</td> </tr> </tbody> </table> <p>Allison Kelsey asked what class trips are taking place. Kristen stated that the following trips have either taken place or are planned:</p> <ul style="list-style-type: none"> ○ 7th Grade went to Franklin Institute ○ 1st Grade went to the Trinity Center for Urban life and saw Philadanco dancers ○ 3rd Grade went to the Annenberg Center ○ 6th Grade went to Lankenau High School to observe science activities ○ 8th Grade roller skating trip coming up ○ 2nd Grade is going rock climbing ○ Kindergarten does walking trips ○ We are also planning family engagement activities 	Family Feedback (no response =289)		Virtual	53%	In-person	34%	No Preference	13%	Teacher Feedback		Virtual	63%	In-person	23%	No Preference	14%
Family Feedback (no response =289)																	
Virtual	53%																
In-person	34%																
No Preference	13%																
Teacher Feedback																	
Virtual	63%																
In-person	23%																
No Preference	14%																
Danyo	<p>Financial Report: Mike reported the following:</p> <ul style="list-style-type: none"> • Enrollment has gotten slightly better • Special ed has also increased • ESSER expenses – a little over budget in regular education • Revenue is stabilizing • Cash remains strong • Nothing out of ordinary for disbursements – had ALICE training (this is a yearly school safety training) • Cash did drop 700,000 dollars – expecting federal money in November • Waiting for ESSER funds – not concerned – money will go back up • Have reconciled with district due to under enrollment • Overall revenue \$110,000 better than budgeted • Negative \$166,000 in expenses – will move to ESSERS • Interest rates and expenses are climbing • Everything pretty much in line 																

Independence Charter School-CC

Minutes from BOT Meeting of Wednesday, November 9, 2022

Who	What
	<ul style="list-style-type: none"> • There are no major concerns; overall, we're in good shape • Will continue to spend grants on intervention teachers and additional counselors • ESSER III being used for additional support for math coaches • A \$170,000 grant for mental health expected to come in • Cash on hand as of 8/31/22 is \$7,316,706 – 222 days <p>September Disbursements Be it resolved that the Independence Charter School Board of Trustees hereby approves disbursements from the month of September, 2022 in the amount of \$479,289.03.</p> <p>Motion to Approve: Justin Csik 2nd: Danae Mobley Action: Passed unanimously (voice vote)</p> <p>Allison Kelsey asked about this year's musical and when the basketball season starts. Kristen stated that this year's musical is Madagascar and it will be held in mid-March. She will send out the basketball schedule to the Board once it is finalized.</p>
	<p>Committee Reports: Human Resources No report other than the following resolutions.</p> <p>Resignations/Terminations Be it resolved that the Independence Charter School Board of Trustees hereby accept the resignations/terminations of:</p> <p>Belinda Lopez – Immersion Classroom Assistant, effective October 28, 2022.</p> <p>Motion to Approve: Sharon Berney 2nd: Gina Toppin Action: Passed unanimously (voice vote)</p> <p>New Hires Be it resolved that the Independence Charter School Board of Trustees hereby approve the hiring of the following employees effective October 24, 2022.</p> <p>Julissa Rodriguez - 2nd Grade Immersion Teacher</p> <p>Motion to Approve: Justin Csik 2nd: Sylvie Gallier Howard Action: Passed unanimously (voice vote)</p> <p>Communications/Development Allison Kelsey reported the following:</p> <ul style="list-style-type: none"> • 20th Anniversary Celebration will be held on April 22 – more information to come on the event • Please be in touch with your networks and get the word out about the event

Independence Charter School-CC

Minutes from BOT Meeting of Wednesday, November 9, 2022

Who	What
	<ul style="list-style-type: none">• The goal of the Anniversary Celebration is to raise funds for the enrichment programs that deal with global citizenship such as Take Flight <p>Governance Sharon Berney reported the following:</p> <ul style="list-style-type: none">• We will have transition in June with several members rotating off the board.• There are three candidates the governance committee would like the Board to meet. In the event anyone comes off the Board before June, there are people lined up - Sekou Campbell, Thomas Di Giulio and Daniel Dolan who was interested last year and who may still be interested. They are all parents of ICS students, all have strong backgrounds and are a diverse group of parents• Next steps would be to form a selection committee consisting of members from each board committee• Allison will send out a doodle poll to find out when members may be able to talk with them as a group. Allison also suggested inviting them to the education session in January <p>Sylvie Gallier Howard added that in addition to the three parents,</p> <ul style="list-style-type: none">• We also have contacted the Arts and Business Council as well as DiverseForce which is an organization that provides trainings and workshops to develop ethnically/racially diverse talent.• We are always open to ideas for recruiting new board members if you know of anyone, please pass their name onto the Committee.• We have a matrix now showing where things stand in regards to demographics, etc. We are thin in terms of Asian Americans, LGBTQ, Alumni and the younger generation demographic. We are also quite heavy in female representation. <p>Allison Kelsey swore in new parent representative, Na'eema Thomas.</p> <p><i>I do solemnly swear, or affirm, that I will support, obey and defend the Constitution of the United States and the Constitution of this Commonwealth, and that I will discharge the duties of my office as a member of the Independence Charter School Board of Trustees with fidelity effective November 9, 2022.</i></p> <p>Na'eema stated that she is excited to be part of Board and is the proud parent of kindergarten student, Nurr Munson.</p> <p>ICS West Allison Kelsey reported the following:</p> <ul style="list-style-type: none">• Kerri McGinley-Kistler was hired as the new CEO. She started on October 31. <p>Premier Snow-Ice Removal Be it resolved that the Independence Charter School Board of Trustees hereby agree to contract with Premier Snow-Ice Removal for snow removal.</p> <p>Motion to Approve: Sylvie Gallier Howard 2nd: Sharon Berney Action: Passed unanimously (voice vote)</p>

Independence Charter School-CC

Minutes from BOT Meeting of Wednesday, November 9, 2022

Who	What
Kelsey	Adjournment Motion to Adjourn: Danae Mobley 2nd: Sharon Berney Action: Passed unanimously (voice vote) Allison adjourned the meeting at 6:57 pm

Respectfully submitted by: Patricia Prendergast